

# Gan Israel Day Camps – Staff Application Form

*Please complete the entire form and print neatly*

<b>STAFF INFORMATION</b>					
Last Name	First Name	Middle Name	DOB	Age	Gender
Home Address		New/Returning	School Attending in September		Grade ent.
City/State/Zip			E-Mail Address		
Father's Name	Hebrew Name	Mother's Name	Hebrew Name	Home Phone	
Business Phone:	Business Phone:	Mobile Phone:			

Dates Available: From \_\_\_\_\_ To \_\_\_\_\_  
 Position applying for: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
 State any special skills, talents & qualifications:

Your preferred age group: \_\_\_\_\_

**Camp Experience:**

Dates	Camp & Director	Location	Camper or Staff?

**Certification and Camp Support Staff Skills** In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

- Business/Administration**  
 bookkeeping/accounting  
 computer/technical  
 computer/software (list)  
 \_\_\_\_\_  
 \_\_\_\_\_

- Health/Safety**  
 CPR  
 First aid  
 lifeguard  
 nursing  
 transportation  
 \_\_\_\_\_

- Maintenance**  
 auto mechanics  
 carpentry  
 electrical  
 plumbing  
 \_\_\_\_\_

- Food Service**  
 cooking/meal preparation  
 Food Handler's permit/Certification  
 menu planning  
 purchasing  
 sanitation  
 \_\_\_\_\_

**References** Give names and addresses of three persons (not relatives) having knowledge of your character, experience, work habits and ability. (i.e. principal, teacher, camp director etc.) **In addition, please mail us 3 letters of reference.**

Name	Address & City	Phone	Position

**Past Work History** Provide a full record of all employment – paid and volunteer. Include any positions on camp staff. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

**Do you have a valid driver's license?**       Yes    No      State \_\_\_\_\_

**Do you have a commercial driver's license?**       Yes    No

**Harrassment** The camp's policy is to prohibit all forms of harassment by our employees and/or volunteers. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note; a prior accusation is not an automatic bar to employment/volunteering. The type of accusation and when it occurred will be evaluated by the camp before any decision is made)

Yes    No

Explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Criminal Record** Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment/volunteering. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes    No

Explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date of application: \_\_\_\_\_

If applicable, what experience do you have, working with children? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position (s) for which you are applying. Attach a separate sheet if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What contributions do you think you can make at camp? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What contributions do you think you a well-run camp can make to children? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee/volunteer unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result I dismissal, regardless of the date of discovery by the camp.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*All statements become part of any future employee personnel files.*

**Please mail completed application to Gan Israel, 2174 Hewlett Ave, Suite 101, Merrick, NY 11566  
or Fax to 866-539-4748 or E-mail [chanie@campgi.com](mailto:chanie@campgi.com)**